



Permit # \_\_\_\_\_  
Office Use Only

**PLEASE CONTACT OUR OFFICE TO OBTAIN THE PROPER PERMIT IN THE ETRAKIT SYSTEM**

**APPLICANT:**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_  
Email \_\_\_\_\_  
Total of occupants during day care hours of operation including resident's \_\_\_\_\_ staff \_\_\_\_\_ and client/children \_\_\_\_\_  
Hours of operation (less than 24 hours) \_\_\_\_\_

**DAY CARE AREA IN HOUSE:**

What rooms will be providing the day care services? \_\_\_\_\_  
Stairway and house landing(s) including the exterior side of a sliding door must meet Section R311.

**MEANS OF EGRESS:**

- If 10 or greater occupants, two (2) or more exits at ground-level story that comply with Section R311 are required.
- The primary exit door must be 36 inches with a net of 32 inches and 6 feet 8 inches high. They must also be "operable" from the inside without the use of a key, tool or special knowledge.
- If basement is to be used, it must have 2 exits, at least one through the dwelling and the second may be an emergency escape window per Section R310 and AM103.1.1.
- Primary exit for the day care room may not pass through a bathroom, bedroom, closet, garage, fenced rear yard or similar areas. (an exit may be into a fenced area provided that there is a place of refuge a minimum of 5 sqft per person and 50 ft. from the dwelling)
- If less than 10 children, exit door(s) may have a deadbolt, night latch or security chain not to exceed 48 inches from the ground and does not require a key or special device to open from the inside.

**YARD AND FENCING:**

- Fence must be at least 42" high and begin no higher than 3 1/2 inches from the ground.
- Fence shall be of durable materials and fully enclosed.
- The fence gate or door shall have a self-closing or self-latching device. The door to a dwelling may be used as exit and does not require a self latching door device.
- Openings in the fence, wall or enclosure shall not allow a 4 inch sphere to pass through. Chain links fences mesh size shall not be greater the 1.24 inches or the wire gage less than 9 gage. Nor shall there be an clearance between grad and bottom of the fence greater than 2 inches.
- Decks greater than 12 inches above grade must meet guard regulation in section R312.

**SMOKE DETECTION:**

- Smoke detectors shall comply with manufactures recommendation and Section AM103. If not they will need to brought up to current standards.
- Smoke detectors shall be interconnected; primary power supply shall be from the dwelling's wiring, and have a back up battery.
- Smoke detectors shall be on each level of a multi storied dwelling including the basement. They shall also be located in each bedroom or room used for sleeping and centrally located in the corridor, hallway or area giving access. If the sleeping area is upstairs.
- Carbon Monoxide detectors must be installed within 15 feet of all bedrooms.

**APPLICANT SIGNATURE**

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**INSPECTOR SIGNATURE**

Signature \_\_\_\_\_ Date \_\_\_\_\_