

### Building Permit Type & Sub-Type Definitions

Permit Type	Sub-Type	Definition
Commercial	New	Any new commercial building and the tenant is known. (e.g., New grocery store)
	Foundation only	Allows foundation to be started while the building plans are still in the approval process. An additional 25% of the Building permit fee
	Shell	Core and shell only, tenants are not known
	Retaining Wall	Retaining wall
	Tenant Finish	FIRST TIME the space is being occupied. A Certificate of Occupancy will be issued
	Remodel	Remodel of existing space and the occupancy will not change
	Vanilla Box	Minimal finish, tenant is not known, a Certificate of Occupancy will NOT be issued
	Construction Trailer	Trailer to be used for construction personnel only. NO public access
	Sales Trailer	Trailer that will have public access
	Demolition	Demo any portion of existing space/building
	Change of Occupancy	A change in the occupancy of premises, a Certificate of Occupancy will be issued
	Miscellaneous	To be used if your project does not fit in any other category
	Reroof	Reroof of a commercial building
	Siding Replacement	Replace siding material on commercial building
Window Replacement	Replacement of windows or doors on a commercial property	
Solar	Installation of Solar System of a commercial building/property	
Permit Type	Sub-Type	Definition
Multi-Family	Apartment	More than two dwelling units in the same building and does not meet the Townhouse definition. Typically units are rented and not owned
	Condominium	More than two dwelling units in the same building and does not meet the Townhouse definition. Typically units are owned and not rented and will have Condo plat.
	Foundation Only	Allows foundation to be started while the building plans are still in the approval process. An additional 25% of Building permit fee
	Hotel	Doors typically face an interior hallway
	Motel	Exterior facing doors with motor parking
	Townhouse	A single family dwelling unit constructed in a group of three or more attached units in which each unit extends from foundation to roof and with a yard or public way on at least two sides.

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Residential	Basement Finish	Finishing any or all of basement
	Demolition	Demolition any portion of interior or exterior
	Interior Remodel	Any interior remodel (e.g., loft conversion, bathroom/kitchen remodel)
	Builder Added Option Model	Builder added option to production home
	Addition	Adding additional sq. footage to existing home (e.g., Garage addition, etc.)
	Trellis or Roof over Deck/Patio	Any type of cover being built over a patio or deck whether connected to the house or not
	Pool, Spa or Hot Tub	Installation of pool, spa or hot tub
	Deck	Construct, expand or replace a deck. DECK ONLY. A cover would be a separate permit
	Sales Office in Garage	Sales office in Garage of Model Home (Builders Only)
	Solar	Solar System being installed on residential home or property
	Patio or Deck Enclosure	An existing covered deck or patio that will be enclosed
Miscellaneous	Any project that does not fit into one of the above types	
<b>Permit Type</b>	<b>Sub-Type</b>	<b>Definition</b>
Residential Over The Counter	Siding Replacement	Replacement of any type/amount of siding
	Reroof	Reroof any/all of roof
	Window Replacement	Replace existing exterior windows and/or doors
	Radon System	Install Radon Mitigation Passive or Active System
	Water Heater	Replace existing water heater
<b>Permit Type</b>	<b>Sub-Type</b>	<b>Definition</b>
Home Daycare		Daycare that will operate out of a residence
<b>Permit Type</b>	<b>Sub-Type</b>	<b>Definition</b>
Single Family Dwelling	Master Plan	Plan review for a Production Home
	Production Home	Multiple single family dwellings to be built off an approved master plan
	Custom Home	House will only be built once
	Foundation Only	25% of Building permit fee. Allows foundation to be started while plans are still in the approval process
<b>Permit Type</b>	<b>Sub-Type</b>	<b>Definition</b>
Residential Furnace and/or Air Conditioner	Replace Existing Furnace	Replace only existing furnace
	Replace Existing Furnace & Existing Air Conditioner	
	Replace Existing Furnace ADD new Air Conditioner	
	New Air Conditioner	

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Electrical	Residential	Any electrical work not associated with an interior remodel, basement finish, new home or addition (e.g., adding outlets, adding lighting, service change, etc.)
	Commercial Sub Contractor	Trade contractor for commercial project (e.g. electrical contractor for new grocery store, electrical contractor for Tenant Finish or Remodel)
	Commercial Stand Alone	Not part of a larger project (e.g., the only work is adding an outlet, service change, etc.)
<b>Permit Type</b>	<b>Sub-Type</b>	<b>Definition</b>
Plumbing	Residential	Any plumbing work not associated with an interior remodel, basement finish, new home or addition (e.g., adding/relocating sink, adding gas line) (Does not include water heater, see Residential Over The Counter Permits)
	Commercial Sub Contractor	Sub-contractor for commercial project (e.g., plumbing contractor for new grocery store, plumbing contractor for Tenant Finish or remodel)
	Commercial Stand Alone	Not part of a larger project (e.g., the only work going on is adding one sink etc.)
<b>Permit Type</b>	<b>Sub-Type</b>	<b>Definition</b>
Mechanical	Residential	Any mechanical work not associated with an interior remodel, basement finish, new home or addition (e.g., Adding gas line, new ductwork)(Does not include furnace or A/C, please see Residential Over The Counter permits)
	Commercial Sub Contractor	Sub-contractor for commercial project (e.g., mechanical contractor for new grocery store, mechanical contractor for Tenant Finish or remodel)
	Commercial Stand Alone	Not part of a larger project (e.g., replace RTU, add refrigeration lines)