



Permit Type: COMMERCIAL
Permit Sub-Type: CHANGE OF OCCUPANCY

You are applying for a Commercial – CHANGE OF OCCUPANCY, use the following as a guide to help fulfill permit request.

Definition: A change in the occupancy classification, a Certificate of Occupancy will be issued.

Plan Submittal Requirements: **Parker highly recommends and prefers that all documents be submitted in electronic form.**

- 1 set plans. Complete and stamped by required engineers (If applicable). (see CRS12-4-101)
 - Architectural (floor, roof, schedules, sections, etc.)
 - Structural with calculations if any revisions
 - Mechanical stamped by engineer
 - Plumbing stamped by engineer
- 1 Project Manual if used. Complete and stamped
- 1 Energy analysis (Com-Check) of the electrical portion required.
Website: <http://www.energycodes.gov/>
- 1 Energy analysis (Com-Check) of the mechanical portion required
If additional HVAC units are installed a Mechanical Com-Check will be required.
Website: <http://www.energycodes.gov/>
- Design temperatures for mechanical systems:

-Outdoor Dry Bulb: Winter (-3°)	Indoor Dry Bulb: Winter 70°F
Summer 90°F	Summer 75°F

Applicable Codes:

2015 International Building Code
2015 International Mechanical Code
2015 International Plumbing Code
2015 International Fuel Gas Code
2014 National Electric Code

Ground Snow Load: 30 PSF

Wind Load: Figure 1609A equals 115 miles per hour; Figure 1609B equals 120 miles per hour;
Figure 1609C equals 105 miles per hour, all exposure C

If you have any questions please contact The Town of Parker Building department at 303.841.1970 or building@parkeronline.org