

PART-TIME & SEASONAL EMPLOYEES BENEFITS SUMMARY

Benefits Eligibility

Eligibility begins immediately

- Sick Time Accrual
- Recreation Center Membership
- Employee Assistance Program

In accordance with the Healthy Families and Workplaces Act, all part-time and seasonal employees will accrue one (1) hour of sick time for every thirty (30) hours worked

Recreation Center Membership

As a part-time and seasonal employee of the Town of Parker, you are offered a Recreation Facility Membership benefit. Under IRS regulations, the amount of the membership is **taxable to employees who are not employed with the Recreation Division**. Membership will be automatically renewed annually. If membership rates increase, taxable rates will change in accordance with the new rates. It is your responsibility and in your best interest to complete a new membership form if your membership type changes or if you discontinue use so that the correct value of the benefit received can be taxed.

To elect this benefit, please stop by either the Recreation Center or Fieldhouse with your employee ID.

Employee Assistance Program

As your employer, we are interested in your total well-being, which is why we offer an Employee Assistance Program (EAP). The MINES & Associates EAP provides assistance to help you manage problems before they adversely affect your personal life, health, and/or job performance.

All **part-time and seasonal** employees and their household members are eligible for the EAP. The EAP is a **free, strictly-confidential service** that includes telephonic counseling and/or up to five face-to-face visits, per year per household family member, with a licensed professional.

Assistance is available for the following personal and work life situations:

- Marital and family problems
- Work-related difficulties
- Emotional problems
- Relationship difficulties
- Alcohol and substance abuse
- Domestic violence
- Health and wellness resources
- Personal financial management
- Legal and financial resources and counseling
- Child and eldercare services
- Parenting
- Older adults counseling
- Midlife and retirement counseling
- Managing people

Contact the EAP by telephone at 800-873-7138 or 303-832-1068, or on the web at www.minesandassociates.com.

Check out your EAP online resources at

<https://mines.personaladvantage.com/>.

Use the following information to login:

Company Code: parker

Your company code is used to register for online services as well as complete online requests for service. Log on today to access your services and mindfulness app.

