

Temporary Freestanding Sign Checklist

One temporary freestanding sign is allowed per parcel. A business, commercial, industrial, or office park or a shopping center shall constitute a single parcel. Signs may be displayed for one 90-day period and a 60-day extension. The 60-day extension may be concurrent or a separate time frame. Signs must be mounted to a rigid backed surface and are not to exceed 32 square-feet per face. Signs six-feet and under in height must meet a 10-foot setback from all property lines, signs over six-feet high must meet a 20-foot setback. Registry is required via our eTRAKiT online permit/registry system. (SIGNS - TEMPORARY - REGISTRY) and expire at the end of each calendar year.

Submittal Requirements:

- ✓ Business name (enter in *Description* field in eTRAKiT)
- ✓ Business address
- ✓ Sign location site plan or aerial- show/note required setback met
- ✓ Dimensions of proposed sign and sign height including posts
- ✓ Duration (90 days or 60-day extension) *No Fee*
- ✓ Start and end dates

Once you have gathered the required documents please proceed to the eTRAKiT online Permit/Registry system. If you are a sign contractor and do not have an account set up for eTRAKiT please call (303) 841-2332 for assistance. If you are a business owner please click on “Setup an Account” and create a username and password.

Contact Information:

Community Development Department, Development Review Division
20120 E. Mainstreet, Parker, CO 80138
303.841.2332; Fax 303.841.3223

TEMPORARY FREESTANDING SIGNS

in the Town of Parker



Designed to be used only temporarily while supported from the ground and not attached to any building.

Key Facts

- ✓ Requires Sign Registration (No Fee)
- ✓ Maximum Number – A maximum of 1 temporary freestanding sign is allowed per parcel/commercial shopping center.
- ✓ Maximum Height – 8 feet
 - * Freestanding signs within the Pikes Peak or Historic District shall not exceed 5 feet
- ✓ Maximum Size Per Parcel
 - * Non-Residential – 32 sq. ft. per face and 64 sq. ft total
 - * Single Family Residential – 6 sq. ft.
- ✓ Setback – 10 feet from Public Right-of-Way
- ✓ Duration – 90 consecutive days with a 60 consecutive day extension, per calendar year, approved by the planning division.



This is intended as a quick reference, please see Section 13.09 of the Parker Land Development Ordinance for more information.

For more information on the Parker Sign Code, visit www.ParkerOnline.org/SignCode or call 303.841.2332.