



**PARKER**  
C O L O R A D O

# Town of Parker Sales Tax Administration

**Address:**  
PO Box 5602  
Denver, CO 80217-5602

**Web site:** [www.parkeronline.org/salestax](http://www.parkeronline.org/salestax)  
**Email:** [salestax@parkeronline.org](mailto:salestax@parkeronline.org)  
**Phone:** 303.805.3228  
**Fax:** 303.805.3219

## APPLICATION FOR CERTIFICATE OF SALES TAX EXEMPTION FOR QUALIFIED NONPROFIT ORGANIZATIONS

|                                 |                   |         |       |         |
|---------------------------------|-------------------|---------|-------|---------|
| <b>Organization Information</b> | LEGAL NAME        | EIN #   |       |         |
|                                 | TRADE NAME(S)     | WEBSITE |       |         |
|                                 | PRINCIPAL ADDRESS | CITY    | STATE | ZIP + 4 |

|                            |               |               |
|----------------------------|---------------|---------------|
| <b>Contact Information</b> | CONTACT NAME  | TITLE         |
|                            | CONTACT PHONE | CONTACT EMAIL |

|                |   |  |  |
|----------------|---|--|--|
| <b>License</b> | Is the organization licensed with Parker? | <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><input type="checkbox"/> Not Sure | If "Yes," Provide the Parker License # |
|                |   |  |  |

|                 |  |  |                     |
|-----------------|--|--|---------------------|
| <b>Presence</b> | Is the organization located in Parker? | <input type="checkbox"/> Permanent<br><input type="checkbox"/> Temporary<br><input type="checkbox"/> Other | If "Other," Explain |
|                 |  |  |                     |

**Per the Town of Parker Municipal Code a qualified nonprofit organization is defined as any of the following:**

- a. An organization that is a public charity as defined by Section 509(a)(1) and Section 170(b)(1)(A)(iii) of the United States Internal Revenue Code, Title 26, U.S.C., as amended;
- b. A corporation or trust that is exempt from federal income tax under Section 501(c)(3) of the United States Internal Revenue Code, Title 26, U.S.C., as amended, and owns or employs personal property or improvements that are used in the operations of one or more organizations described in Paragraph (a) above; and either
  1. Directly controls, or is controlled by, one or more organizations described in Paragraph (a) above; or
  2. Is controlled by a management organization as defined in Paragraph (c) below in common with one or more organizations described in Paragraph (a) above; or
- c. An organization that is exempt from federal income tax under Section 501(c)(3) the United States Internal Revenue Code, Title 26, U.S.C., as amended, and a principal function of which is to manage the property or operations, or both, of one or more organizations described in Paragraphs (a) or (b) above; and
- d. A partnership, limited partnership, limited liability limited partnership, limited liability partnership, limited liability company, or joint venture if all of the partners, members, joint venturers or other participants in such partnership, limited partnership, limited liability limited partnership, limited liability partnership, limited liability company or joint venture are organizations described in Paragraphs (a), (b) or (c) above.

**Please provide copies of the following information with the completed application:**

1. Internal Revenue Service determination letter recognizing the organization as public charity under Section 509(a)(1) and/or Section 170(b)(1)(A)(iii)
2. Internal Revenue Service determination letter recognizing the organization as exempt from Federal income tax under Section 501(c)(3)
3. Additional supporting documentation

Upon receipt of the completed application and required information the Town of Parker will review your request and issue a decision. If additional information is deemed necessary a representative of the Sales Tax Administration will contact you. If you have any questions, call the Sales Tax Administration at 303.805.3228 or email at [salestax@parkeronline.org](mailto:salestax@parkeronline.org).

|                  |  |              |      |
|------------------|--|--------------|------|
| <b>Signature</b> | I declare under penalty of perjury, that this <i>Application for Certificate of Sales Tax Exemption for Qualified Nonprofit Organizations</i> has been examined by me; that the statements made herein are made in good faith and, to the best of my knowledge and belief, are true, correct and complete. |              |      |
|                  | SIGNATURE  | PRINTED NAME | DATE |