



Community Event Permit Fee Summary

Tier 1 Events – meet one or more criteria:

- Small, single day events
- No closures of trails, arterial or collector streets or intersections
- Anticipated or recorded attendance under 1,000
- No sales or serving alcohol

Tier 2 Events – meet one or more criteria:

- Rolling closure of trails, arterial or collector streets that will not interfere with public use
- Anticipated or recorded attendance of 1,000 to 3,000
- Selling or serving alcohol less than four (4) hours
- Majority use of Town park, trail or other municipal facility

Tier 3 Events – meet one or more criteria:

- Large, multiple-day events
- Closure of trails, arterial or collector street or intersections
- Anticipated or recorded attendance of 3,000 +
- Selling or serving alcohol four (4) or more hours
- Exclusive use of Town park, trail or other municipal facility

Fee Categories

The Town of Parker classifies community events as Tier 1, Tier 2, or Tier 3 events. The fees and requirements associated with each category are different, therefore, it is important to know how each event is classified.

| Nonrefundable Community Event Permit Fees | |
|--|--------------------------|
| Event Category | Fee Amount |
| Neighborhood Block Parties/Parades | \$25.00 |
| Tier 1 Events | \$150.00 |
| Tier 2 Events | \$300.00 |
| Tier 3 Events | \$500.00 |
| Refundable Deposits | |
| Event Category | Fee Amount |
| Neighborhood Block Parties/Parades | \$0.00 |
| Tier 1 Events | \$250.00 |
| Tier 2 Events | \$500.00 |
| Tier 3 Events | \$1,000.00 |
| Municipal Service Fees | |
| Category | Fee Amount |
| Police Department Staffing: Traffic control and safety | \$54.00/hour per officer |
| Parks and Recreation Staffing: | \$50.00/hour per staff |

| | |
|---|--|
| Trash and recycling during/after event; general park and location clean-up; park rejuvenation and on-site staffing; turning irrigation on/off | |
| Engineering/Public Works Staffing: Delivery, installation, breakdown and removal of barricades; street and/or parking lot sweeping; traffic plan reviews | \$50.00/hour per staff |
| Other Fees that May Apply | |
| Category | Fee Amount |
| Special Events Permit Fee (required if alcohol will be served at the event) | \$100.00 |
| Generator Inspection (only required for large tow-behind types), small generators require that a generator checklist be signed and submitted | \$25.00 per unit |
| Tent/Inflatables (Temporary Structures): Any tents intended for use during events must be clearly marked and labeled on the site map provided by the applicant. A \$25 fee will be assessed for each tent/inflatable larger than 400 square feet and will require an onsite inspection. | \$25.00 per unit |
| Business License | \$20.00 biennial |
| Amusement Ride Inspection and Generators | \$25.00 per unit |
| Building/Fire Event Plan Review | \$50.00 per hour |
| Building/Fire Inspections (outside normal business hours) | \$100.00 minimum for the first and \$50.00 for each additional |

Charitable Organization Discounts

Established 501(c)(3) charitable not-for-profit organizations in good standing with the Colorado Secretary of State are eligible for up to a 25% discount on the nonrefundable permit fees. A current tax exempt certificate is required.

Additionally, established 501(c)(3) charitable not-for-profit organizations that are located within the Town of Parker and are in good standing with the Colorado Secretary of State are eligible for up to a 50% discount on the nonrefundable permit fees. A current tax exempt certificate is required.

Charitable organization., as defined by 26 U.S. Code § 501(c)(3), means “corporations, and any community chest, fund, or foundation, organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, or educational purposes, or to foster national or international amateur sports competition (but only if no part of its activities involve the provision of athletic facilities or equipment), or for the prevention of cruelty to children or animals, nor part of the net earnings of which inures to the benefit of any private shareholder or individual, no substantial part of the activities or which is carrying on propaganda, or otherwise attempting, to influence legislation (except as otherwise provided in subsection (h)), and which does not participate in, or intervene in (including publishing or distributing or statements), any political campaign on behalf of (or in opposition to) any candidate for public office.”