

COMMUNITY EVENTS

Operating a mobile business during a town approved Community Event does not require a Mobile Business Permit (Parker's Farmer's Market). You would need to contact the event sponsor for approval during event times. This approval is only good for the times and location for that specific event. Mobile businesses without sponsor approval cannot operate during Town approved community events.

The Town of Parker Municipal Code, Chapter 10.08, requires that a Community Event Permit must be obtained from the Town before any group or individual can conduct an organized event on, or directly impacting, Town property or roadways within Town limits.

An organized event is defined as:

- Any parade.
- A rally of any group of ten (10) or more persons.
- A block party of any group of ten (10) or more persons.
- A community event of one hundred (100) or more persons in or upon public property and rights-of-way, or upon privately owned property where the event is likely to impact the normal flow of pedestrian or vehicular traffic on public property or rights-of-way.

Parades for commercial purposes are not permitted. It is the Town's policy to regulate events involving the use of, or impact to, Town property, public facilities, sidewalks or roadways in the interests of public safety, loss control, and limiting liability.

While a Mobile Business Permit is not required to operate at Community Events, a Mobile Business Permit is required for any operation within the Town of Parker outside of the approved community event.

For information on how to apply for a Community Events permit go to: www.ParkerOnline.org/CommunityEvents.



PARKER
COLORADO

20120 E. Mainstreet
Parker, CO 80138

VOICE 303.841.0353

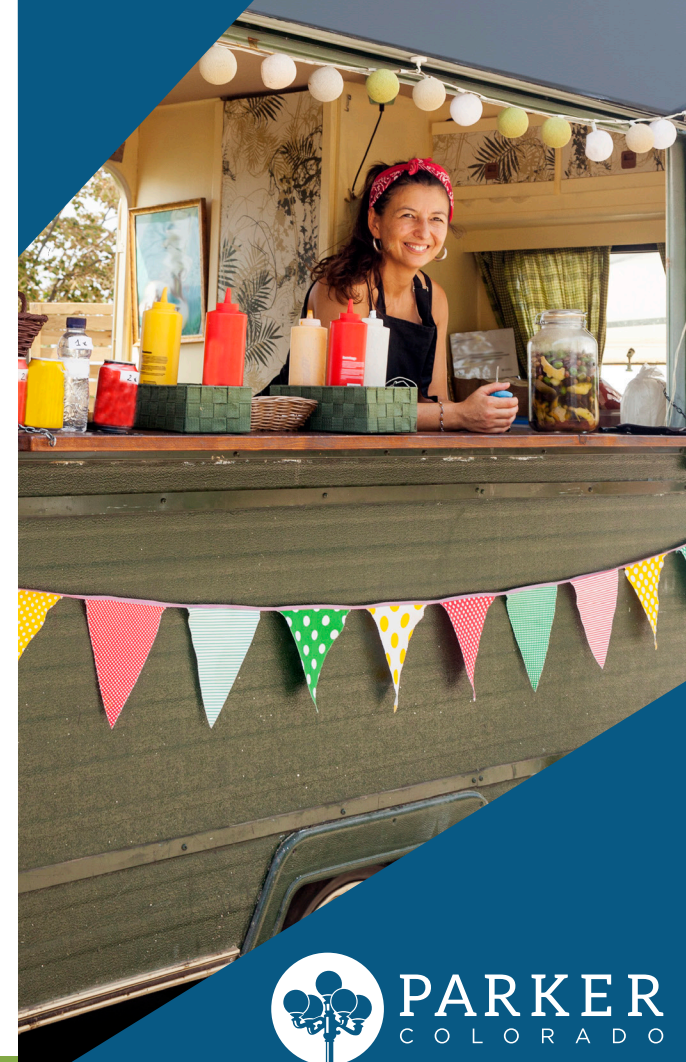
FAX 303.805.3123

EMAIL town@parkeronline.org

WEB www.ParkerOnline.org

MOBILE BUSINESSES IN PARKER

*Information you need
to operate a mobile
business*



PARKER
COLORADO

MOBILE BUSINESS

- **Mobile business means a commercial retail, food or service establishment that is not intended to be permanent and is operated in a static or transitory location. A mobile business may include a truck that is a motorized, wheeled vehicle, or a trailer that is licensed for use on public roadways, or a cart.**

A Mobile Business Permit...

- Allows mobile businesses to be operated year round; may be renewed every two years with renewals required on the even number years.
- Allows mobile business operations on approved Town-owned property and Town right-of-way (Streets).
- Allows mobile business operation on private property.

There are several steps to operate a mobile business in the Town of Parker:

- A retail food license from a state or county health department is required. Denver City and County retail food licenses are not accepted by any other local municipality or county.
- A business and tax license is required. Information and documents are found at www.ParkerOnline.org/BusinessLicense.
- An inspection of the mobile business is required; schedule the inspection by calling 303.841.1970.

To apply for the Mobile Business

Permit:

- Apply for the Mobile Business Permit online at www.ParkerOnline.org/eTRAKiT.
- Setup a login to the Town of Parker's eTRAKiT system.
- Upload required documents including, but not limited to: Town of Parker Business License, Tri-County Health Department and/or other health department retail food license.
- Provide a detailed NARRATIVE that includes the type of equipment being used and the type of food and beverages being served.

The applicant logs in to the eTRAKiT system to resolve issues/requests for additional documents for a submitted permit.

TOWN-OWNED PROPERTY OR RIGHT-OF-WAY

- A list of possible locations, along with proposed dates and times, shall be uploaded with the permit application; i.e. Town Parks, Town Buildings, etc.
- When determining the locations you'd like to operate, consider all possibilities for doing business in Town.
- Refer to downtown parking restrictions map on the Mobile Business permit application on eTRAKiT.

PRIVATE PROPERTY

- A site plan may be required from Fire Life and Safety, showing the location of the mobile business, propane tanks and generators.

Refer to Mobile Business procedures and requirements on eTRAKiT if additional locations are needed after permit issuance.

A mobile business is permitted one (1) sandwich board sign as part of the mobile business permit.

Please allow 15 business days for the review process. If there are additional issues that need to be addressed, the review process may take longer.

If you have questions or need additional information contact the Community Development Department at 303.841.2332.

MUNICIPAL CODE/MOBILE BUSINESS

- To view the section of the Parker Municipal Code that deals with mobile businesses, visit **www.ParkerOnline.org/MobileBusinessCode**.