



*Your kind of place.*

## **Temporary Banner Checklist**

**Each business in the Town of Parker is allowed six banners per year, for 15 consecutive days each time. Periods can be combined for up to a total of 90 days per calendar year. Banners must be attached to the building. Multiple banners may be posted but the total of all banners may not exceed 40 square feet in size. Registry is required via our eTRAKiT system (SIGNS TEMPORARY REGISTRY) and expire at the end of each calendar year.**

### Submittal Requirements:

- ✓ Business name (enter in *Description* field in eTRAKiT)
- ✓ Business address
- ✓ Elevation to which banner is attached (east, south, west north)
- ✓ Dimensions of proposed banner(s)
- ✓ Duration (15- 90 days) *No Fee*
- ✓ Start and end dates

**Once you have gathered the required documents please proceed to the online registry submittal system. If you are a sign contractor and do not have an account set up for TRAKiT please call (303) 841-2332 for assistance. If you are a business owner please click on “Setup an Account” and create a username and password.**

### Contact Information:

Community Development Department, Development Review Division  
20120 E. Mainstreet, Parker, CO 80138  
303.841.2332; Fax 303.841.3223

# TEMPORARY BANNERS

## in the Town of Parker



## Key Facts

- ✓ Temporary Banners are required to be registered (no fee)
- ✓ Each Business is allowed to have a temporary banner
- ✓ Total banner area shall not exceed 40 square feet, per business for any banner event
- ✓ Banners are allowed 6 times per year for 15 consecutive days, per event
  - \* Banner events can be combined for up to a total of 90 days per calendar year
- ✓ A banner shall be attached to the building only



This is intended as a quick reference, please see Section 13.09 of the Parker Land Development Ordinance for more information.

For more information on the Parker Sign Code, visit [www.ParkerOnline.org/SignCode](http://www.ParkerOnline.org/SignCode) or call 303.841.2332.